

June 1, 2020

Notice for an appointment on applying for a visa

Due to the ongoing concerns related to the spread of Coronavirus disease (COVID-19), booking an appointment to submit a visa application is advisory for all applicants.

For the sole purpose of scheduling an appointment the Embassy of Japan will collect personal information from the applicant. It is advised to book a visa application appointment as soon as applicants know they will be travelling, allowing enough time for the Embassy to process the visa application.

The booking of a visa application appointment is as follows:

Complete and submit the Appointment Request (attached) by email to: consul@pr.mofa.go.jp

Once the Appointment booking process has been completed, the applicant will receive an Appointment Booking Confirmation email with the Appointment Letter (as PDF attachment), which can be printed.

The Appointment Letter will be brought to the Consular Section at the Embassy of Japan and presented to the Security staff upon arrival as proof of the scheduled appointment.

Applicants are requested not to come earlier than 1 hour before their booked appointment time in order to control social distancing in the Consular Section. Please note the following regarding the Cancellation/Rescheduling of an appointment:

An applicant can cancel and re book an appointment but must do so 24 hours prior to the initial appointment booking.

The requirements for each category is listed on the Embassy website.

APPOINTMENT LETTER

Visa application Appointment Confirmation:

This confirms that is
scheduled to submit a visa application at the Consular Section at the Embassy of
Japan in Pretoria as follows:

Date:

Time:

Please bring this confirmation of your appointment and present it to the Security staff
along with your completed application and supporting documentation listed on our
website.