**APPOINTMENT REQUEST**

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| FULL NAME OF APPLICANT/S |  | | | |
| FULL ADDRESS (including Province of Residence) |  | | | |
| Telephone number: | Mobile: Landline: | | | |
| Email Address: |  | | | |
| Nationality: |  | If you are a Non-SA Passport Holder, what legal status do you have for South Africa? | | |
| Purpose of visit to Japan (Please tick) | Business/Conference | Certificate of Eligibility | Family visit | Tourist |
| Means of transport to the Embassy | Public Transport | Own Transport | Other | |
| Intended dates of travel:  Do you have all the supporting documentation Yes/No  Comments: | | | | |
| Submission times: 09H00 – 12H30 strictly, Mon – Fri (except holidays) | | | | |
| KINDLY PROVIDE THREE (3) PREFERRED DATES AND TIMES FOR YOUR APPOINTMENT AND WAIT FOR CONFIRMATION BY EMAIL | | | | |
| Preferred date ……………………….and time …………………of appointment 1. | | | | |
| Preferred date ……………………….and time ………………….of appointment 2. | | | | |
| Preferred date……………………….. and time…………………. of appointment 3. | | | | |
| Can the Embassy schedule an appointment within a day or two of the above dates?  Yes / No | | | | |
| Any comments regarding your appointment: | | | | |